

WHAT IS THE PROCESS FOR PLACEMENTS?

The MAP will support and offer advice on all placements should an employer need it. The MAP treats each employer individually and creates a system that works best for both parties and the students.

How an employer decides to use the MAP is entirely up to them. The two common methods employers choosing when working with the MAP and their work experience programme are listed below:

- A student selects a company from the MAP database and contacts them directly regarding work experience.
- A student applies for their selected employer using the MAP Work Experience Application Process.

Pre-Placement

Prior to the start of a placement, it is important the employer informs all relevant members of staff. An employer can request to meet the student prior to their first day regardless of if an interview was conducted.

During Placement

On the first day of placement, the student is inducted by the employer and/ or designated placement supervisor. Please see Employer Guidelines for more information. Though it is a student's responsibility, please try to ensure a student completes their work booklet and go through it with them.

“The booklet the student I had to fill in was supportive and helpful, and gave us focus areas to work on during the placement” – MAP Employer

After Placement

Once a placement has been completed:

- Give the student feedback about their placement
- Complete a short evaluation

If a student has had a very successful placement and the company is a position to do so, further work could be discussed:

- Apprenticeship
- Internship
- Part time employment