

Please remember...

The only acceptable reasons for non-school attendance are those based in law.

We as a school do not have the discretion to authorise other than for the reasons given in this guide.

Please ensure that any absence is accounted for promptly by telephoning the school (before 9.00am) on the first day your child is absent and by writing a note in your son's/daughter's planner.

Attendance Panel

Attendance panels will be held in school for parents of students whose attendance falls below an acceptable level. The panel will consist of the Chair of Governors, the School Attendance Advisor and members of the school staff. Targets will be set to improve attendance at this meeting.

If the students attendance does not improve, further legal action, will be taken.

Statistics have proved that students with BELOW 95% attendance gain 75% fewer GCSE passes. Good attendance aids students achieving good exam grades.



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The Kimberley School

School Attendance

SCHOOL ATTENDANCE IS IMPORTANT!

97%+	Excellent
92.7 - 97%	Good
90 - 92.7%	Needs Improving
Below 90%	Serious Concern
Below 85%	Referral to School Attendance Advisor

A guide for parents/carers

Acceptable reasons for absence

- ◇ Illness
- ◇ Religious Observance
- ◇ If the designated school is not within walking distance of the school (3 miles) and the Local Education Authority have not made suitable arrangements for the students transport to school.
- ◇ Leave of absence with school permission in advance.

Unacceptable reasons for absence

- ◇ Truancy
- ◇ Minding the house
- ◇ Shopping
- ◇ To do homework
- ◇ No school uniform
- ◇ Look after brothers or sisters
- ◇ Lateness
- ◇ Family holidays

Any of the above reasons will mean that an absence is unauthorised.

When leave may be given

- ◇ To attend college/ job interviews
- ◇ To take part in approved public performances
- ◇ To take part in special tuition, public examinations, sporting events etc
- ◇ Study leave etc

All of the above are with the Headteacher's prior permission